

ISH

March 11 - 15, 2019

This information sheet provides all the useful information to successfully participate in the ISH 2019 in Frankfurt:

1. DATES AND IMPORTANT DEADLINES FOR EXHIBITION ORGANIZERS

<p>Mid - August 2017 to present</p>	<p>Invitation to Exhibit at ISH 2019 You can now login and submit your nonbinding application to exhibit at ISH using your personal show account (My Account). If you have participated in a previous ISH or have already registered as an interested party, you will receive an invitation to take part in ISH 2019 by email. Please follow the link in the invitation and complete your intention to exhibit. First time exhibitors can register at: www.ish.messefrankfurt.com</p>
<p>As of Dec 2017</p>	<p>Hall Planning Phase / Submission of Booth Space Applications We will contact you as soon as we have reviewed the booth space options. Please be aware that the planning phase includes coordination with the exhibitors. This process sometimes results in waiting time. Planning phase: December 2017 to ca. November 2018</p>
<p>As of Dec 2017</p>	<p>Booth Confirmation Depending on the state of planning, the exhibit confirmations will be sent out in December. The contract between the exhibitor and Messe Frankfurt goes into effect when the written Exhibit Confirmation has been issued</p>
<p>As of June 2018</p>	<p>Exhibitor Permits, Set-up / Dismantle Tickets, Exhibitor Services</p> <p>You will receive your individual Exhibitor Service documents via email. You can now order exhibitor permits, as well as set-up and dismantle tickets, online in the ticket shop. As of June of 2018 on, you can order services such as electricity, water, booth security, booth cleaning, forwarding services, car parking tickets, and admission-ticket vouchers via the Exhibitor Services Shop. Please note that order deadlines for specific services vary. You can access the Exhibitor Services Shop with your personal Show log in. For questions, email: serviceshop@messefrankfurt.com, tel.: +49 69 7575-2999</p> <p>Joint-stand participants - Please note that every joint-stand participant must be registered in your personal show account. Joint-stand participants registered after the deadline will only be published in the online exhibitor search.</p>

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<p>As of Sep 2018 <i>Deadline:</i> <i>January 12, 2019</i></p>	<p>Booth Design Plans Submission of booth design plans, subject to approval -> Please review the technical Guidelines at: www.ish.messefrankfurt.com /Planning and preparation / Information for Exhibitors / Downloads Deadline: January 12, 2019. Subject to mandatory authorization are: Booth spaces larger than 100 m², two-story exhibition booths, walls higher than 4 m, enclosed ceilings, platforms higher than 0.20 m, glass constructions and moving parts. Cinemas and Spectator rooms, stages, buildings in the outdoor area and temporary structures are always subject to approval regardless of their size.</p>
<p>March 6-10, 2019</p>	<p>Regular set-up of ISH is 24 hours a day March 6 - 10, 2019. Please check the specific entrance regulations.</p>
<p>NEW: March 11- 15 ,2019</p>	<p>ISH takes place March 11-15, 2019. The show is open for Exhibitors with Exhibitor passes from 8 a.m. to 7 p.m.</p>

2. DATES AND IMPORTANT DEADLINES FOR THE BOOTH DESIGNER

Nov 19, 2018	<p>Inquiry</p> <p>In addition to the briefing, we require a hall plan from the show with your confirmed booth and booth number, as well as a budget.</p> <p>Send your request to info@chritto.com</p> <p>If you have any questions, please contact us at the following number:</p> <p>+49 2207-9685-0</p>
Dec 10, 2018	<p>Order confirmation: As soon as you are satisfied with the design, we will send you an offer. Until December 10, 2018 we require confirmation of the order from you.</p>
Jan 14, 2019	<p>Final design changes</p>
Jan 28, 2019	<p>Trade shows booths usually must be completed at least 6 weeks in advance</p>
Jan 28, 2019	<p>List of all materials sent to CHRITTO</p>
Feb 01, 2019	<p>Deadline print files for graphics</p>
March 01, 2019	<p>Delivery of customer material to CHRITTO</p> <p>Please send your materials, give-aways etc. by March 1, 2019 to the following adress:</p> <p>Industriestr. 8-10, 51399 Burscheid</p>
March 10, 2019	<p>Booth handover</p>
March 11-15, 2019	<p>ISH takes place March 11-15, 2019.</p> <p>Daily opening times for Exhibitors, carrying Exhibitor passes, are from 8 a.m. - 7 p.m.</p>

Do you have questions or would you like to receive an offer?

Feel free to contact us

info@chritto.com or **+49 2207-9685-0**

to discuss your booth design for the ISH 2019 in Frankfurt.